

**Iluka Homeowners' Association Inc.**  
**Minutes of Meeting held on**  
**2 March 2021**  
**at Currambine Community Centre, Currambine**

***Please Note: Due to a mix-up in the IHOA standing booking for a room at the Currambine Community Centre, all reports were approved via email as no meeting room was available.***

**Chairperson: SD**

Meeting Attendees

No attendees due to venue cancellation. Given the previously received apologies it is unlikely a quorum would have been achieved.

Item No.	Summary Notes of Discussion	Actions Agreed
<b>1.</b>	<b>Meeting Opened</b>	
	The Chairperson, SD, could not open the meeting as the meeting room was already in use.	
1.1	The Chairperson being unable to hold the meeting made the decision to check all reports via email, respond and then the committee to approve as required. Minutes to be made up from the emails/reports.	
1.2	Minutes of the February meeting verified and seconded via email by BG and GH.	
<b>2.0</b>	<b>Matters Arising</b>	
2.1	No matters arising.	
<b>3.</b>	<b>Social Events Sub-Committee (SD, KR, LS)</b>	
3.1	<u>Easter Sunday Children's Community Event</u> <ul style="list-style-type: none"> <li>• Time: 10.00 am – 11.00 am</li> <li>• Coffee van organised.</li> </ul>	
<b>4.</b>	<b>Correspondence Update (MK)</b>	
4.1	<b><i>Correspondence both in and out for February was related to:</i></b> <ul style="list-style-type: none"> <li>• 2 membership forms</li> <li>• email regarding our Domain registration.</li> <li>• confirmation from Perth web hosting that they have onforwarded our email regarding our Domain registration.</li> <li>• query re membership payment</li> <li>• Invitation for chairperson to the shaping local community workshop from City of Joondalup.</li> <li>• street listing report from COJ.</li> </ul>	
<b>5.0</b>	<b>Financial Update (SD)</b>	

5.1	<p><u>Financial Summary for month ending January 2021</u></p> <ul style="list-style-type: none"> <li>• 11 settlements</li> <li>• No expenses</li> </ul> <p>Funds transferred to the cash reserve account Cash reserve and current account balances tabled</p>	
6.0	<p><b>Maintenance Sub-Committee Update (GH)</b></p>	
6.1	<p><b>Project Updates</b></p>	
	<ul style="list-style-type: none"> <li>• Entry Signs. - Design for remaining signs to commence in July 2021. A kickoff / review meeting will be scheduled in June.</li> <li>2. <b><u>Performance Management</u></b> - <ul style="list-style-type: none"> <li>• Quarterly Assessment scheduled for 4 March 2021</li> </ul> </li> </ul>	
6.2	<p><b>Repairs and Maintenance</b></p>	
	<p><b><u>Repairs and Maintenance</u></b> -</p> <ul style="list-style-type: none"> <li>• SAR Works program update received on 25 February 2021. Actions undertaken during February were: <ul style="list-style-type: none"> <li>○ Complete soil and leaf tissues analysis soil moisture and hydrophobic soils (samples taken)</li> <li>○ Complete soil and leaf tissues analysis soil moisture and hydrophobic soils (report being drafted)</li> <li>○ Application of wetting agent</li> <li>○ Confirm with Operations extent of Winter tree planting works throughout Iluka</li> </ul> </li> <li>• Notification received from CoJ on 25 February confirming that the works associated with the repair of the Ocean Gate Parade Entry Sign wall have been completed.</li> <li>• Resident's concerns in relation to the state of the water in SJMP Lake shared with CoJ on 12 January 2021. CoJ acknowledged the problem and advised that they were undertaking a review of the water quality in the lake. <ul style="list-style-type: none"> <li>○ Update - CoJ Natural Areas Team Leader advised that the Department of Water and Environmental regulation had been asked to undertake some water testing at the lake. Their view is that the brown coloration is the result of an algal bloom that has died, going from green to brown. The algal bloom is caused by high temps and high nutrient levels in the lake. As the weather cools algal activity will diminish and the brown water will be replaced with fresh water from the bore.</li> </ul> </li> <li>• Serena Way Garden Bed- CoJ advised that a specific weed species, nut grass, which is resistant to commonly used herbicides will need to be manually removed along with a section of Jasmine and the garden bed re mulched. The cost of the actual removal will be borne by the contractor.</li> <li>• Proposed 2021/2022 Winter Tree Planting plan received on 25 February 2021. (Detail below)</li> <li>•</li> </ul>	<p>No actions from quarterly update.</p>

	Address	Sub Category Description	Details	Tree S
	Sir James McCusker Park ILUKA	Parks/Reserve	In fill existing bushland garden beds to encourage cooling and canopy cover	Eucalyptus gom
	Iluka Open space / SAR Area adjacent Sump	Verge and Median Strip	Possibly the southern side of the sump "garden bed" - TBC	Callistemon Kin
	Blackpool Park, ILUKA	Parks/Reserve	In fill in turf area to create shade for playground - TBC	Agonis flexuosa
	Sir James McCusker Park ILUKA	Parks/Reserve	Additional in fill to bush style areas/garden beds being upgraded by IHA	Eucalyptus gom
	Sir James McCusker Park ILUKA	Parks/Reserve	Additional in fill to bush style areas/garden beds being upgraded by IHA	Corymbia calop
	Sir James McCusker Park ILUKA	Parks/Reserve	Replace existing (dead or vandalised)	Corymbia macul
	Naturaliste Boulevard, ILUKA	Verge and Median Strip	Replace existing (dead or vandalised)	Corymbia macul
	Naturaliste Boulevard, ILUKA	Verge and Median Strip	Replace existing (dead or vandalised)	Corymbia macul
	Pattaya Park, Iluka	Parks/Reserve	Replace existing (dead or vandalised)	Agonis flexuosa
	Burns Beach Road / verge abutting bushland	Verge and Median Strip	Within verge to compliment previously planted stock in 2017, 2018 and 2019	Eucalyptus gom
	Burns Beach Road / verge abutting bushland	Verge and Median Strip	To continue / compliment existing Melaleuca lanceolata planted within verge area	Melaleuca lance
	Burns Beach Road/ opposite St Helena	Verge and Median Strip	Replace existing (dead or vandalised)	Agonis flexuosa
	Shenton Ave Caps	Verge and Median Strip	Replace existing (dead or vandalised)	Eucalyptus platy
	Sir James McCusker Park ILUKA	Parks/Reserve	Replace burnt trees	Pistichia chinens
	Sir James McCusker Park ILUKA	Parks/Reserve	Replace dead and removed claret ash trees	Pistichia chinens
	Discovery Park ILUKA	Parks/Reserve	Replace dead and removed	Eucalyptus gom
				Total Qty
	○			
<b>6.3</b>	<b>Financial</b>			
	<ul style="list-style-type: none"> <li>Financial Report for Month End January 2021 received from CoJ on 25 February 2021.</li> </ul>			
<b>7.0</b>	<b>Capital works Sub-Committee report: (SD)</b>			
<b>7.1</b>	<ul style="list-style-type: none"> <li>Nil</li> </ul>			
<b>9.0</b>	<b>General Business</b>			
<b>9.1</b>	<ul style="list-style-type: none"> <li>SD has followed-up with CoJ re confusion in IHOA standard booking of meeting room at Currambine Community Centre.</li> <li>Newsletter changes to be advised via email by Thursday 4 March so that newsletter can be sent to printers by SJ.</li> <li>Those working with GH on the website please provide some feedback to him following his email to you.</li> <li>SD contacted the government departments in an effort to amend our ABN to show that IHOA is an incorporated association. Advised that we would have to apply for a new ABN and then cancel the old one, or just leave it as it is. After 2 hours mostly on hold with ATO, SD was advised that we have a number of authorised people who can access our records, most of whom are unknown to the current IHOA. <b>ACTION:</b> SD proposes we remove these people and nominate 4 committee members with that access. Please confirm your agreement to this and leaving the ABN as is.</li> <li>SD has prepared 15 letters to chase up settlement joining fees, 7 will go registered mail. 4 of the letters were for people who IHOA had written to previously. There are about 8 more first letters to do.</li> <li>TM has put her name down for Easter Egg packing, can SD have 2 more volunteers. SD will get the eggs as soon as possible. Secured a coffee van as stated in the newsletter.</li> </ul>		SD SJ	
<b>10.0</b>	<b>Roundtable items</b>			
	<ul style="list-style-type: none"> <li>Nil</li> </ul>			
<b>11.0</b>	<b>Meeting Closed</b>			
	The next meeting is scheduled for <u>Tuesday 6 April 2021</u> .			