

**Iluka Homeowners' Association Inc.**  
**Minutes of Meeting held on**  
**10 February 2021**  
**at Currambine Community Centre, Currambine**

Meeting Attendees

as per attendance sheet

<b>Item No.</b>	<b>Summary Notes of Discussion</b>	<b>Actions Agreed</b>
<b>1.</b>	<b>Meeting Opened</b>	
	The Chairperson, SD, opened the meeting at 7.00pm.	
1.1	Quorum declared	
1.2	The Chairperson welcomed committee members, especially welcoming LB as a new committee member.	
1.3	Minutes of the December meeting and AGM were verified by email. January meeting verified and seconded by LS and BG.	
<b>2.0</b>	<b>Matters Arising</b>	
2.1	No matters arising.	
<b>3.</b>	<b>Social Events Sub-Committee (SD, KR, LS)</b>	
3.1	<u>Easter Sunday Children's Community Event</u> <ul style="list-style-type: none"> <li>• Time: 10.00 am – 11.00 am</li> <li>• Coffee van is yet to be organised. TM and LS to forward phone numbers to Sheila of coffee van drivers.</li> </ul>	SD to contact
<b>4.</b>	<b>Correspondence Update (MK)</b>	
4.1	Correspondence both in and out for January was related to: <ul style="list-style-type: none"> <li>• Resident listings, membership forms and payments</li> <li>• Complaint regarding weeds and general untidiness of suburb</li> <li>• New signage</li> <li>• Web hosting re possible changes to domain</li> <li>• Caveat and restrictive covenant queries</li> </ul>	No further action required
<b>5.0</b>	<b>Financial Update</b>	
5.1	<u>Financial Summary for month ending January 2021</u> 11 settlements  <u>Expenditure</u> Committee expenses  <u>Account Summary</u> Current Account & Cash Reserve Account balances tabled	

6.0	<b>Maintenance Sub-Committee Update (GH)</b>	
6.1	<b>Project Updates</b>	
	<p>1. <b><u>Projects Update</u></b> -</p> <ul style="list-style-type: none"> <li>• Updates to IHOA recommended scope following committee discussion at the IHOA meeting on 5 January 2021 were shared with CoJ on 6 January 2021. <ul style="list-style-type: none"> <li>○ 1. Enhanced infill planting along Burns Beach Road. - Additional information to be shared with NJ during next Quarterly Performance Assessment.</li> <li>○ 2. Bollard installation between Iluka Foreshore Park and Shenton Ave. - Option cancelled due to committee concerns that overflow traffic would be directed into Discovery Circuit.</li> <li>○ 3. Landscape Upgrade (Previously named “A Place of Reflection”) in Sir James McCusker Park: Moved to Capital Works for submission as per CoJ request.</li> </ul> </li> </ul> <p>2. <b><u>Performance Management</u></b> -</p> <ul style="list-style-type: none"> <li>• Quarterly Assessment scheduled for 11 February 2021, has been rescheduled to 4 March 2021</li> </ul>	
6.2	<b>Repairs and Maintenance</b>	
	<p><b><u>Repairs and Maintenance</u></b> -</p> <ul style="list-style-type: none"> <li>• SAR Works program update received on 5 February 2021. No outstanding items however some items have been rescheduled for February.</li> <li>• Acknowledgement received from CoJ on 14 December 2020 that they will repair and paint the existing cracks in the Ocean Gate Parade Entry Sign wall by the end of January 2021. <ul style="list-style-type: none"> <li>○ Update 5 February - A PO has been issued to the Contractor for the work, Parks Engineering will request the works be completed asap.</li> </ul> </li> <li>• Resident’s concerns in relation to the proliferation of weeds in Iluka shared with CoJ on 12 January 2021. CoJ acknowledged that they were experiencing problems with their new Weed Control Work Order system and were aware of the concerns being raised by residents. They advised that the Weed Spraying Schedule could be viewed by residents at the following URL <a href="https://www.joondalup.wa.gov.au/kb/resident/weedspraying-map">https://www.joondalup.wa.gov.au/kb/resident/weedspraying-map</a></li> <li>• Resident’s concerns in relation to the state of the water in SJMP Lake shared with CoJ on 12 January 2021. CoJ acknowledged the problem and advised that they were undertaking a review of the water quality in the lake. The CoJ will issue a statement following completion of the review. <ul style="list-style-type: none"> <li>○ Update received 5 February – Report being drafted by CoJ who will provide a copy to the IHOA once completed.</li> </ul> </li> </ul>	No actions from quarterly update.
6.3	<p><b><u>Financial</u></b></p> <ul style="list-style-type: none"> <li>• Financial Report for Month End December 2020 received from CoJ on 5 February 2021.</li> </ul>	
7.0	<b>Capital works Sub-Committee report: (SD)</b>	

7.1	The Capital Works Wishlist has been submitted by IHOA Chairperson (SD) to councillors Kerry Hollywood and Tom McLean for presentation to CoJ.	
9.0	<b>General Business</b>	
9.1	<p><b><u>IHOA Website.</u></b></p> <p><b><i>Domain registration issue:</i></b></p> <ul style="list-style-type: none"> <li>• SD received a response from .au Domain Administration Ltd on 9 Feb 21 confirming our entitlement to utilise <a href="http://org.au">org.au</a> as we are an incorporated association. The confusion was created with our ABN entity type indicating the Association was unincorporated whereas the Association is registered as incorporated. SD will attempt to have the ABN issue corrected.</li> <li>• GH has communicated our approval to retain the domain <a href="http://iluka.org.au">iluka.org.au</a> after 12 April 21 to Perth Web Hosting who responded stating that they had forwarded our email to Synergy Wholesale and will advise us of the final decision once they get a response.</li> </ul> <p><b><i>Website Support:</i></b></p> <ul style="list-style-type: none"> <li>• Recommendation is to create a new Website using Wordpress as current Website administrator is seeking to handover responsibilities for the legacy HTML based website.</li> <li>• All required Software for a Wordpress installation is available on our existing Perth Web Hosting Admin site at no cost. (Wordpress, MySQL Database, PHP Scripting)</li> <li>• Perth Web Hosting offer Managed Wordpress Hosting which will ensure the required Wordpress Software elements are kept updated and that the new website once created and published remains secure. (Note this offering does not include Website content management).</li> </ul>	SD
10.0	<p><b>Roundtable items</b></p> <p><i>Members of the Iluka Homeowners Association were invited to provide comment or raise matters for consideration / discussion, subject to a maximum allowable time, not exceeding 2 minutes.</i></p> <ul style="list-style-type: none"> <li>• LS noted an itinerant person is again residing at beach park.</li> <li>• LS noted damaged reconstituted bollards need attention on Burns Beach Road – will make report to CoJ.</li> <li>• LS noted that at least 40 decorative concrete bollards need replacing around ILUKA. A location list is to be sent to James at CoJ.</li> <li>• MK raised a concern about the quality of mowing in SJMP. This will be addressed in the Performance Management meeting.</li> </ul>	LS
11.0	<b>Meeting Closed</b>	
	<p>The meeting was closed at 8.20 pm.</p> <p>The next meeting is scheduled for <u>Tuesday 2 March 2021</u>.</p>	